

**TOWN OF JACKMAN
BOARD OF ASSESSORS & SELECTMEN'S
REGULAR MEETING MINUTES
May 9th, 2019 @ 6PM**

Open Assessors & Board of Selectmen's Meeting: Scott Smith opens meeting at 6:00 pm (Pledge of Allegiance)

- a. Selectmen Present: **Scott Smith, Alan Duplessis, Benedict Cozzi, C. Charles Lumbert (Jayme French – Absent)**
- b. Employees Present: **Victoria Forkus, Heidi Dionne, Douglas Worster, Jr.**
- c. Others Present: **Andy McKendry, Jason Nadeau, Sara Giroux, Mark Giroux**

Item 1. Open Session: Limited to 2 minutes – Extension per Chairman

- **Andy McKendry has concerns over his neighbor's property. He has spoken with Victoria and Bill Jarvis. He is not only concerned about the impact on the value of his property but the health issues also. Many stray cats and rats. He understands that getting an ordinance is hard. Scott Smith said the Board has no authority without an ordinance. Victoria said that the State Junk Yard Ordinance does classify household waste as junk, so it falls under that ordinance. MMA Legal said they need valid permit if non-conforming land use. Ben Cozzi said this issue needs to be address on more than one property in town.**

- **Motion to have Victoria write up a letter, to be reviewed by MMA Legal, send to the property owner made by C. Charles Lumbert**

Seconded by Benedict Cozzi Vote: All in Favor

- **Sara Giroux – Jackman Utility District – Updated the Board on JUD activities. 3 Forest Street property had not been disconnected prior to owner demoing the property. The District will have a policy so in the future it will be required to disconnect prior to and if not a fine will be assessed to the property owner. Their dig date is June 15th. This District received a \$10,000 Grant to help in the cost to the Town to move the Public Boat Launch to the Town Park. Board thank Sara and employees. She mentioned that there is 2 manholes and one gateway on Mill Road. They will be working on 27 manholes this summer. Victoria had asked Sara if there was a way to have running water at the Park. Sara said that we could do an enclosed and locked faucet. Would have a meter, backflow and hose bib. Would cost approximately \$200.**

Item 2. Approval of Minutes: Signatures

- **Motion to approve minutes from April 11, 2019 Meeting made by Alan Duplessis**

Seconded by Benedict Cozzi Vote: All in Favor

- **Motion to approve minutes from April 24, 2019 Meeting made by Alan Duplessis**

Seconded by C. Charles Lumbert Vote: 3 Yes 1 Abstain (Benedict Cozzi)

Item 3. Mill Street Reconstruction, Jason Nadeau Bid

- Gravel Test Review

Report showed gravel test failed. Jason said test was from Holeb pit. Thinks it failed because the pit was still frozen, he was only able to get sand that had fallen from the top for test. Jason will take new sample and Board of Selectmen said that the Town will pay for the cost.

- *Motion that Town will cover cost of 2nd soil test made by Benedict Cozzi*

Seconded by Alan Duplessis Vote: All in Favor

Doug Worster – Public Works – stated that for the road to hold up we would need to dig down 6 to 7 feet. 30” will not make a difference. People are asking him when their roads will be resurfaced. The town is not on a schedule anymore. Alan told Doug that there was a pole coming up thru Elm Street. Doug will let CMP know. Joey Fountaine will be grading Attean Rd, Gilbert St. and River Road next week. Town graded Hastings Rd. and Airport Rd.

Victoria said the Sewer Bond will be paid off this year and we could look into getting Bond funds. Application deadline for 2019 has passed.

Item 4. Liquor License Renewal Application – Mama Bears Restaurant – Signatures:

- Motion to approve Mama Bears Restaurant Liquor License Renewal Application made by **Benedict Cozzi**

Seconded by **Alan Duplessis** Vote: **All in Favor**

Item 5. Liquor License Renewal Application – Bent Corporation DBA Four Seasons Restaurant - Signatures:

- Motion to approve Bent Corporation DBA Four Seasons Restaurant Liquor License Renewal Application made by **Alan Duplessis**

Seconded by **Benedict Cozzi** Vote: **All in Favor**

Item 6. Appointments:

Warden & Deputy Warden for June 11, 2019 MSAD 12/RSU 82 Budget Referendum Validation and for November 5, 2019 State Elections

Heidi Dionne – Warden
Diane St. Hilaire – Deputy Warden

- Motion to approve that the Jackman Town Clerk shall appoint a Warden for Jackman and may appoint one or more Deputy Wardens to assist in the duties on election day by **Alan Duplessis**
Seconded by **Benedict Cozzi** Vote: **All in Favor**

Item 7. New Business:

- a. Moose River Lodge, Outdoor Alcohol consumption request

- **Motion to approve outdoor alcohol consumption at Moose River Lodge letter made by Benedict Cozzi**
Seconded by C. Charles Lumbert Vote: All in Favor

- b. Talpey Field Dugouts—action plan needed

Doug did stabilization of the dugout along Talpey Road. MMA Loss Control did not write us up on this. Town budgeted \$2750 to fix fencing and dugouts. Jason Nadeau donated materials and said last year that he could put pads under dugouts for \$1450. Send letter to Athletic Director, Anthony Amero, expressing that any further work needed to be done should be budgeted through the Athletic Dept. so all expenses are shared between towns.

- **Motion to approve both projects made by C. Charles Lumbert**
Seconded by Benedict Cozzi Vote: All in Favor

- c. Parks and Recreation Committee representative, Jamie Shelley

Jaime went through how the Committee started and their original goals of building a new skating rink. As time went on the Rink Project expanded to a size the town could not afford to maintain. Discussion was held on having a sub-committee of the Park & Rec committee to work on the Town Park Project. The Town Park is a long-term plan. An engineering firm was hired so that the town could see what could be done there. Jaime will contact members to see if they would be interested in forming a sub-committee. Charlie will be the intermediate between the BOS and Park & Rec.

- d. Waste Management Contract renewal, April 2020—review agreement

Scott asked that a 5 year cost percentage increase be figured out. Will discuss at July meeting.

- e. ATV Municipal Grant application Border Riders Club—review application/signature needed
COMPLETED IN APRIL 11TH MEETING – NO ACTION NEEDED

- Motion to allow TM to sign Community Services Project Certification made by
Seconded by Vote

- f. Invitation from Forest Hills School, 13th Annual Night of Stars May 14th, 2019 @ 7pm

➤ **Item 14. Unfinished Business:**

- a. Free Transfer Station Day—determine date(s)

- **Motion that Free Transfer Day will be held on June 1st and that flyers will go out telling date and what and how much will be accepted after being reviewed by BOS made by Alan Duplessis**

Seconded by Benedict Cozzi Vote: All in Favor

- b. FAA supplemental funding update—Email from Evan M. Hoyle and Tanner

Hoyle and Tanner will be looking into the award amount, \$1,050,000.00. Hoping to get an explanation as to why we were not awarded the whole \$4.8M. Town will be receiving an announcement letter from Senator Susan Collins office.

- c. 3 Forest Street—Letter from Bill Jarvis, sent 4/14
- d. Traffic Study Results from Maine State Police

Survey information that the town received did not make sense. Board asked Victoria to get an interpretation of the numbers.

BOARD OF ASSESSORS:

➤ **Item 15. New Business:**

- a. Homestead Exemption's – 2019

- See Listing
- Motion to approve attached Homestead Exemption's for 2019 made by **C. Charles Lumbert**

Seconded by **Alan Duplessis** Vote: **All in Favor**

- b. BETE Applications – 2019 – **TABLED**

- See Listing
- Motion to approve BETE Applications made by _____

Seconded by _____ Vote _____

- c. Weyerhaeuser property for sale alongside Ministerial Lot

Heidi explained that Jayme wanted information on sale price and a map showing where property abutted the Town's Ministerial Lot.

- d. Establish dates when Town Assessors will be completing work in order to notify residents

Alan & Charlie will be heading out in May to finish up.

- e. Mark Gibson – Assessing Agent – ***Will be here from June 17th thru 21th.***

➤ **Item 16. Unfinished Business:**

- a. Patrick Hannon & Michael Chaisson Foreclosure Properties – RFP's due 4/19:

- No proposal received for Patrick Hannon Property – 391 Main Street – through RFP process
- Proposal received for Chiasson Property—506 Main Street—through RFP Process

Board reviewed the Proposal from Joseph & Barbara Fontaine on 506 Main Street. They offered \$10,000 for the property with no stipulation on time frame of building. They listed some possible uses for the property ie; Salon, Craft Shop, Souvenir Store. They also mentioned having a rental cottage on it that would abut their property that they currently have a camp rental on. Board asked Victoria to contact the Fontaine's and tell them that a business plan would need to be presented. Board will accept an updated RFP.

Motion to not accept RFP as presented and to accept to review an updated RFP with requested information made by Alan Duplessis

Seconded by **Benedict Cozzi** Vote: **All in Favor**

- b. Allen's Four-Season Accommodations and Mobile Home Park – 706 Letter was served, recipient requested 30-day extension to provide information to Town of Jackman

Motion to give a 30-day extension to Allen's Four-Season Accommodations' 706 Letter made by Benedict Cozzi

Seconded by Alan Duplessis Vote: All in Favor

- c. Outstanding Tax Listing

OTHER:

- a. Moose Lottery Letter of Interest:

- Motion to approve TM to send a letter of interest to IFW for Jackman to host the 2020 Moose Lottery in conjunction with Sky Lodge made by ***Benedict Cozzi***

Seconded by Alan Duplessis Vote: All in Favor

- b. Boating Facilities Fund, Approval to apply for Grant
- c. Map of Street Lights from Tasha Raymond—incomplete list for our reference only
- d. Jackman Utility District Grant Award Letter
- e. Town Manager Review process discussion

Victoria requested that her review on April 24th be in writing per the contract

- f. Letters regarding Rt. 201 from Moose River to the Border

MDOT paving of Rt. 201 to the border project has been pushed back a year. Town should check to see if the company who was awarded the bid can also do our side streets. Could be a cost savings to the town.

- g. Letter to Chamber of Commerce regarding Town Park Survey—Sent 4/15

Scott will check the survey pin location to see if it is in the correct location.

- h. New Manager's Workshop (6/18) & Human Resource Conference (6/27)

Victoria asked for permission to attend the workshop and conference. Permission granted.

MOTION TO EXTEND MEETING PAST 9:00 PM MADE BY BENEDICT COZZI

SECONDED BY ALAN DUPLESSIS VOTE: ALL IN FAVOR

- i. Bear Baiting – Norman Theriault annual request:

- Motion to approve Bear Baiting off the Mining Road made by ***Alan Duplessis***

Seconded by C. Charles Lumbert Vote: All in Favor

- j. Retirement gathering for Chuck & Becky O'Brien
- k. Jackman Utility District Trustee Minutes
- l. Jackman Planning Board Minutes

m. Financials

n. **Park Use Application:**

**SCRC – Meet your Republican Reps – July 13, 2019 from 1:00 to 5:00 pm.
Request approved**

o. **Scott presented post card that school used to notify residents of their budget meeting.
Victoria will check on cost.**

p. **Victoria will be meeting with Bingham’s 1st Selectmen to go over their Public Works budget.**

➤ **Item 17. Executive Session: If Necessary**

- Move that the Board of Selectmen go into executive session pursuant to 1 M.R.S.A. § 405(6) (c) **Personnel** made by **Alan Duplessis** at **9:00** pm

Seconded by **Benedict Cozzi**

Vote: **All in Favor**

Exit Executive session at **9:27** p.m. moved by **Alan Duplessis**

Motion: **NONE**

➤ **Item 18. Next Regular Meeting: June 13, 2019 @ 6:00 pm**

➤ **Item 19. Adjourn: Motion to adjourn made by Alan Duplessis at 9:27 pm.**

Respectfully Submitted,

Heidi Dionne
Secretary

APPROVED ON: 6/13/19
DATE

Jayme French

Scott Smith

Alan Duplessis

C. Charles Lumbert

Benedict Cozzi