

**TOWN OF JACKMAN
PUBLIC HEARING &
BOARD OF ASSESSORS & SELECTMEN
REGULAR MEETING
MINUTES
Beginning @ 6:00 PM
NOVEMBER 14, 2019**

PUBLIC HEARING:

Call the Public Hearing to order at: 6:04 pm

- Schmooses Pub & Grill, LLC Special Amusement Permit:

Discussion: None

Close Public Hearing at: 6:05 pm

Open Board of Selectmen's & Assessor's Meeting: Scott Smith opens meeting at 6:06 pm
(Pledge of Allegiance)

- a. Selectmen Present: *Alan Duplessis, Scott Smith, Benedict Cozzi, C. Charles Lumbert, Clay Hoyt*
- b. Employees Present: *Victoria Forkus, Diane St. Hilaire, Doug Worster*
- c. Others Present: *Wayne Smith, Alexzander Schmitt, Christopher Strausser, Angelie Strausser, Anna Begin, Darrien Sawyer, Denise Plante, Michelle Newman, Mark Caldwell*

Item 1. Open Session: Limited to 2 minutes – Extension per Chairman

- Anna Begin presented a design for a flag display to be created outside of the Town Office around the stone monument. The flags will be placed behind the stone in a half-circle, they will represent the different branches of the military with the American Flag in the center. Anna mentioned that there are certain trees behind the monument that should be removed before the project is completed. Anna also stated she will not be asking for any taxpayer money to support this project, and once she receives board approval, she will begin seeking donations.
- Ben motioned to approve the design for the flag display, Alan seconded the motion—All in favor

Item 2. Approval of Minutes: Signatures

- Minutes from October 10, 2019 Regular Board Meeting (*not available*)
- Motion to approve minutes from October 17, 2019 Special Board Meeting made by Alan Duplessis
Seconded by Benedict Cozzi Vote: 4-0, 1 abstained

Item 3. New Business:

- a. Board of Assessor's – Nomination for Chairman

Motion to nominate Scott Smith made by Alan Duplessis

Seconded by Benedict Cozzi

Vote for Scott Smith as Chairman

Vote 4-0 (1 abstained)

b. Board of Assessor's – Nomination for Vice-Chairman

Motion to nominate Alan Duplessis made by Benedict Cozzi

Seconded by Clay Hoyt

Vote for Alan Duplessis as Vice-Chairman

Vote 4-0 (1 abstained)

c. Board of Selectmen – Nomination for Chairman

Motion to nominate Scott Smith made by Benedict Cozzi

Seconded by Alan Duplessis

Vote for Scott Smith as Chairman

Vote 4-0 (1 abstained)

d. Board of Selectmen – Nomination for Vice-Chairman

Motion to nominate Alan Duplessis made by Benedict Cozzi

Seconded by Clay Hoyt

Vote for Alan Duplessis as Chairman

Vote 4-0 (1 abstained)

e. Special Amusement Permit – Schmooses Pub & Grill, LLC

Move to approve the Special Amusement Permit for Schmooses Pub & Grill, LLC made by Clay Hoyt

Seconded by Alan Duplessis Vote 5-0

f. Liquor License – Schmooses Pub & Grill, LLC

Move to approve the new Liquor License for Schmooses Pub & Grill, LLC made by Alan Duplessis

Seconded by Clay Hoyt Vote 5-0

g. Winter Plowing Issues – Wayne Smith

- Wayne Smith asked the board of selectmen if a plan had been made to address the winter-plowing 'issue' on Forest Street. Doug Worster, Public Works Director, explained that there is no other way to plow Forest Street and that he makes an additional effort to leave less snow in Wayne's driveway. Wayne Smith accused Doug of intentionally putting additional snow in his yard because of an unresolved personal issue.
- Scott Smith stated that he would investigate the issue and if the Town can adjust the way they plow Forest Street they will, but if not, then Wayne will need to determine another way to deal with the issue of having snow in his driveway.

h. Airport Land Easement – Tony Giroux Property

- Tony Giroux has requested additional compensation from the Town in order to grant an easement of his 8.5-acre parcel off the 31-end of the airport. The Town Manager explained that Tony would like to be tax-exempt on his 190-acre parcel in order to grant the Town an easement. The easement would be used to cut selected trees that interfere with 'airspace' and the route of incoming planes. The runway extension will support fixed-wing LifeFlight services at Newton Field Airport.
- The next step of this process would be to complete an appraisal of the 8.5-acre parcel and begin negotiations with Tony Giroux.
- In order to complete an appraisal, the board must approve the TM to sign a contract with Hoyle, Tanner & Associates
- The TM explained the independent fee estimate process, and the record of negotiation letter that was sent to the FAA prior to developing a contract of services with Hoyle, Tanner & Associates

Alan Duplessis motioned to approve the TM to sign the contract with Hoyle, Tanner & Associates for Land Acquisition and Appraisal services, Benedict Cozzi. Seconded—All in Favor

i. 10 Person Complaint Central Maine Power – Darien (Deke) Sawyer

- Darien Sawyer explained the result of the 10-person complaint filed against CMP, and provided a stipulation agreement for each board member
- Darien stated that according to the agreement CMP will be investing additional funds into updating the infrastructure to (and in) the Jackman region, and they are required to hold an annual community meeting with Jackman residents to update them on the progress of these efforts
- Scott Smith stated that he would like to invite the CMP district manager and Weyerhaeuser to a sit-down meeting to discuss a potential solution—Darien was supportive of this idea
- Darien stated that CMP needs to establish a long-term plan not a short-term one

j. Facilities Use Request JRCA

Alan Duplessis motioned to approve the facilities use request from the JRCA for the Festival of Trees on December 1, 2019, seconded by Clay Hoyt—All in Favor

k. Marijuana Ordinance and Legal Advice

- TM explained that Alexzander Schmitt came forward with a Marijuana Ordinance and citizen petition created by his own attorney and legally he can circulate a petition in order to force a Town vote on the ordinance
- TM noted that both MMA legal and the Town's attorney gave legal advice on this issue and that the emails, as well as the proposed ordinance, were provided in the board packets
- The first step is to determine whether or not the board agrees with the ordinance as written, if so, they can agree to place the ordinance on the next meeting warrant for a Town vote in March
- After a discussion with the Alexzander, the board determined that they would like to revise the ordinance to allow the Town to vote on each type of facility (retail, growing, manufacturing, testing) for both adult-use and medical marijuana. As the ordinance is

written it would allow all eight types of facilities (adult-use retail, adult-use growing, adult-use manufacturing, adult-use testing, medical retail, medical growing, medical manufacturing, and medical testing). The board would like the town to determine which facilities to allow in Jackman

- It was determined that the TM would contact the Alexander and retrieve the information for his attorney, and work with the Town Attorney to revise the ordinance
 - Benedict Cozzi questioned whether or not there was a potential revenue stream for the town by allowing marijuana facilities? TM will look into potential revenue streams.
- l. Public Works Dept. update**
- Doug reported that most of the things that needed to be completed before winter have been completed
 - Butch Haggan was unable to complete the drainage work at the airport, Scott asked that Doug talk to Butch and see if he can work around the recent snowfall to complete the work before the Spring
- m. Smart Board Grant Press Release – Town Office**
- TM explained that the Town of Jackman received an MMA Safety Grant for \$2,000 to support the purchase of a Smartboard for the Town Office conference room.
 - Derek Hussey, API/Town Technology Consultant, has ordered a Smartboard and also a conference-call device for the conference room
- n. Weyerhaeuser Grant – Town Park**
- The Town of Jackman was awarded a \$10,000 Weyerhaeuser grant to support the Town Park Master Plan update
- o. CHAT Request for Senior Luncheon—annual commitment**
- The board agreed to host a Senior Luncheon/barbecue at the Town Park every third week of August moving forward. Denise Plante is trying to reach a goal of having one Senior Luncheon a week hosted by different organizations
 - The board agreed to budget \$300 annually
- p. Set date for Town Meeting -- Thursday March 19th 2020**

Item 4. Unfinished Business:

- a. Electronic Sign**
- No discussion
- b. Employment Application**
- TM explained that there has been one applicant for the part-time public works position and that she will be arranging an interview next week
- c. Talpey Field Dugouts – Jason Nadeau & Matt Vining – Starting work on 10/08/2019 – **Project Completed****
- There was discussion about securing the dugouts to the foundation, and Scott offered to have his employees secure the dugouts properly when time allows
- d. AARP Action Plan—Requires board approval**

Move to approve AARP Age-Friendly Action Plan made by **Benedict Cozzi**

Seconded by **Alan Duplessis**

Vote **5-0**

BOARD OF ASSESSORS:

Item 5. New Business:

a. Abatements:

- Linda Griffin – Real Estate – Account #95 – 546 Main Street

Valuation to be Abated - \$24,680
Tax to be Abated - \$466.45

Motion to Abate \$466.45 from Real Estate Account #95, Linda Griffin, made by **Alan Duplessis**

Seconded by **C. Charles Lumbert**

Vote **5-0**

- Moose River Energy, LLC – Real Estate – Account #21 – 115 Coburn Ave. West- (Canadian Hilton)
Valuation to be Abated - \$50,000.00
Tax to be Abated - \$945.00

Motion to Abate \$945.00 from Real Estate Account #21, Moose River Energy, LLC, made by **Alan Duplessis**

Seconded by **Benedict Cozzi**

Vote **4-0 (1 abstained)**

- Moose River Energy, LLC – Personal Property – Account #458 – 115 Coburn Ave West
Valuation to be Abated - \$2,100.00
Tax to be Abated - \$39.69

Motion to Abate \$39.69 from Personal Property Account #458, Moose River Energy, LLC, made by **Benedict Cozzi**

Seconded by **Alan Duplessis**

Vote **4-0 (1 abstained)**

Item 6. Unfinished Business:

- a. Patrick Hannon & Michael Chaisson Foreclosure Properties
 - TM mentioned that a couple came into the office to enquire about any tax acquired property for sale by the Town of Jackman
 - The Chairman responded that the board intends to continue to use the RFP that was developed in the spring and encourage only particular types of development on the available lots
- b. Assessing Agent for 2020 – Update
 - Scott Smith opened the four proposals that were received from potential Assessing Agents
 - Proposals were received from RJD Appraisal, Mark Caldwell, David Ledew, and Travis Gould
 - TM will create a spreadsheet of all of the proposals received in order to compare pricing more effectively and contact other municipalities that have worked with the assessors to get references
 - Mark Caldwell was in attendance; he explained his proposal and the board thanked him for making the effort to travel from Farmington to view the bid opening
 - The board will revisit the bids at their next regularly scheduled meeting on December 12th, 2019
- c. Outstanding Tax Listing
 - *No discussion*

OTHER:

- a. MMA New Board Member Training
 - There will be a training for newly elected officials on November 21, 2019 in Dover Foxcroft, Clay Hoyt expressed that he is available to attend on that date

- TM will arrange for Clay to attend the training
- b. Good Shephard Mobile Food Pantry (December—July 2020)
 - TM explains that the Good Shephard Mobile Food Pantry will be visiting Jackman the 3rd Wednesday of the month from 11:30 am -1:00 pm each month from December-July
 - The mobile food pantry is open to ALL individuals
- c. Plymouth Engineering Email
 - Scott Braley sent an email to the board of selectmen stating that he would like to continue working with the Town of Jackman on future projects, and apologized for the initial communication errors with the Mill Rd. Project
- d. Jackman Utility District Trustee Minutes
 - *No discussion*
- e. Jackman *Planning Board Minutes*
 - *Unavailable—quorum not met at last meeting*
- f. Financials
 - *No discussion*

Item 7. Executive Session: If Necessary

- Move that the Board of Selectmen go into executive session pursuant to 1 M.R.S.A. § 405(6) (___) _____ matters made by _____ at _____ pm

Seconded by _____

Vote: _____

Exit Executive session at _____ p.m. moved by _____

Motion: _____

Item 8. Additions to the Agenda:

- Bill Jarvis has requested an Interlocal meeting to be held next week, either Monday, November 18th or Tuesday, November 19th
- TM pointed out that she included highlights from the Public Opinion Survey, Monthly Highlights, and a preliminary traffic count from google analytics on the Town's website (jackmanme.net)
- TM asked the board about attending a free training hosted by the DEP for Transfer Station Operations/Hazardous Waste
- Chairman stated that he would prefer the TM attend the training when she can attend the full session, not a half-day
- Charlie summarized the Parks and Recreation Committee Meeting that took place on 11/6, the committee voted on two items that the board of selectmen should also approve

Motion to put \$10,000 into the Parks and Recreation budget per the recommendation of the Parks and Recreation Committee made by C. Charles Lumbert, Seconded by Clay Hoyt—Vote 5-0

Motion to approve the Parks and Recreation Committees request to spend no more than \$3,000 on an estimate for a retaining wall at the Town Park out of the Town Park reserve fund made by C. Charles Lumbert, Seconded by Clay Hoyt—Vote, 5-0

Item 9. Next Regular Meeting: December 12, 2019 at 6:00 pm

Item 10. Adjourn: Motion to adjourn made by Alan Duplessis at 9:00 pm, seconded by Clay Hoyt—Vote, 5-0

Respectfully Submitted,

Victoria Forkus

APPROVED ON: December 12, 2019
DATE

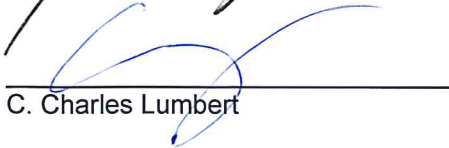


Scott Smith

Alan Duplessis



Clay Hoyt



C. Charles Lumbert



Benedict Cozzi