

Town of Jackman
Public Hearing and
Regular Select Board & Assessor's
Meeting Agenda
October 9, 2025 @ 6:00 pm

Open Public Hearing: Alan Duplessis opens public hearing at 6:00 pm.

a) Liquor License Application & Special Amusement Permit renewals: Northland Hotel

Discussion: N/A

- Move to close Public Hearing made by Dave Carrier.**

Seconded by: Terry LaPlante.

Vote: All in Favor

Open Select Board & Assessor's Regular Meeting: Alan Duplessis opens meeting at 6:01 pm.

**Select Board present: X Alan DuPlessis, X C. Charles Lumbert, X Dave Carrier
 X Terry LaPlante, X Carolann Ouellette**

Employees present: X Kirstie Hale, X Melissa Brann, X Kera Powell

Others present: Rick Petrie, Adam Harmon, Nicole Harmon, Brent Fox, Maria Sepers and Ed Moreshend

Via TEAMS: Marc Franco and Kristy Griffin

Item 1. Open Session: Limited to 2 minutes - Extension per Chairman.

Item 2. Approval of Minutes:

- Move to approve minutes of September 29, 2025, Special Select Board Meeting made by Dave Carrier.**

Seconded by Carolann Ouellette.

Vote: 4 in Favor, 1 Abstained

Item 3. Public Works:

- a) Monthly Update: Ditching of Attean Road complete, Attean and Hastings Road have been raked, septic site has been mowed, docks have been removed, sand has been ordered, salt and one load of gravel have been delivered, airport trees and brush have been cut and back hanger parking lot ditched, ditched and weed whacked around town garage, summer equipment has been cleaned and put away. Ford 550 has been repaired; park is being cleaned and prepared for winter and Hastings Road culvert has been replaced. Grading will be done.**

Item 4. Town Manager:

- a) Kirstie has continued to support the town as Interim Town Manager and continues to work on projects that have not yet been completed as well as dealing with issues as they arise. THANK YOU KIRSTIE!
- b) Town has an opportunity to purchase a fire truck from Minnesota; a member of fire department will travel to MN to preview/inspect truck prior to purchase.
- c) Due to legal concerns all work done for the town must first be brought to the Town Manager and then the Town Manager will take it to the Select Board. This is done to maintain compliance with all laws, rules and regulations.
- d) The Town Website has been updated and improved allowing easier navigation and a more modern look. Website is now ADA compliant.

SELECT BOARD:

Item 5. New Business:

- a) **Town Manager Search:** Met in Executive Session to discuss applicants' interviews and finalize new Town Manager hire.
- b) **Letter from Treasurer:** Discussed the need for at least three Select Board Members to stop at the Town office weekly to sign warrants (as required by law). Payment on bills cannot be sent prior to having these signatures.
- c) **Flag Purchase Program for 250th Anniversary of USA:** 48 flags for price of 24
 - Move to purchase 24 flags through the Cole Foundation match program (pending budget review) made by Carolann Ouelette.
Seconded by C. Charlie Lumbert. Vote: All in Favor
- d) **Maine Trails Program Grant application:**
 - Move to have Alan DuPlessis sign the Maine Trails Program Grant application made by Carolann Ouellette.
Seconded by Terry LaPlante. Vote: All in Favor
- e) **Liquor License Application (renewal):** Northland Hotel
 - Move to approve Liquor License Application (renewal) for Northland Hotel made by Dave Carrier.
Seconded by Terry LaPlante Vote: All in Favor

f) Special Amusement Permit Renewal: Northland Hotel

- **Move to approve Special Amusement Permit (renewal) for Northland Hotel made by Carolann Ouellette.**
Seconded by Terry LaPlante. Vote: All in Favor

g) Annual General Assistance Ordinance Update & Approval:

- **Move to approve General Assistance Ordinance & Appendices made by Dave Carrier.**
Seconded by Terry LaPlante. Vote: All in Favor

Item 6. Unfinished Business:

- a) **Paramedicine Program:** Rick Petrie reported that the Paramedicine Program is on track to have after-hours care by the 1st of the year, doctors are in place to start taking calls at that time, working on having “treatment in place” and a possible grant to provide wilderness rescue training.
 - b) **Airport Apron/Taxiway Project:** Attorney update during Executive Session
 - c) **Parks and Recreation:** update
 - d) **Boat Landing:** Permit has been reissued however dredging is no longer allowed. Due to this change the project will go back out to bid with the new specks for a two-week period.
- **Move to send Boat Landing project back to bid, with new specks, for a two-week period, if no bids received default to hiring Holden Tree, LLC with a total cost not to exceed \$15,000 for the boat launch repairs on Mill Street made by C. Charlie Lumbert.**
Seconded by Dave Carrier. Vote: All in Favor

BOARD OF ASSESSORS:

Item 7. New Business:

a) Abatements:

Real Estate Account #1178 (2024) – Map/Lot 041-055 – Ashley Arsenault
Reason: No longer had property on lot as of April 1, 2024.
Valuation to Abate: \$72.32

- **Move to approve an abatement for account #1178 (Ashley Arsenault) made by Dave Carrier.**
Seconded by: Terry LaPlante. Vote: All in Favor

Real Estate Account #1178(2025) -Map/Lot 041-055-Sylvia Coulomb-Mcquire
Reason: Shed was not on the lot as of April 1, 2025.
Valuation to Abate: \$59.89

- **Move to approve an abatement for account #1178 (Sylvia Coulomb-Mcquire) made by Carolann Ouellette.**
Seconded by: Dave Carrier. Vote: All in Favor

Real Estate Account #668 – Map/Lot 036-002 – John Bashaw
Reason: Garage and Canopies assessed twice.
Valuation to Abate: \$357.08

- **Move to approve an abatement for account #668 made by Dave Carrier.**
Seconded by: Carolann Ouellette. Vote: All in Favor

Real Estate Account #135 – Map/Lot 034-001 – Charles Bernard
Reason: Undeveloped lot assessed as developed.
Valuation to Abate: \$355.95

- **Move to approve an abatement for account #135 made by Dave Carrier.**
Seconded by: Carolann Ouellette. Vote: All in Favor

Real Estate Account #104 – Map/Lot 006-ON – Nathan West
Reason: Account was not deleted.
Valuation to Abate: \$810.21

- **Move to approve an abatement for account #104 made by Dave Carrier.**
Seconded by: Terry LaPlante. Vote: All in Favor

Real Estate Account #850 – Map/Lot 008-008 – David Ruel
Reason: Garage assessed on wrong lot.
Valuation to Abate: \$174.02

- **Move to approve an abatement for account #850 made by Dave Carrier.**
Seconded by: Carolann Ouellette. Vote: All in Favor

Personal Property Account #483 – Map/Lot N/A – Pascal Lessard Inc.
Reason: BETE Exempt not entered Trio.
Valuation to Abate: \$678.00

- **Move to approve an abatement for account #483 made by Dave Carrier.**
Seconded by: Terry LaPlante. Vote: All in Favor

b) Inability to Pay – Hardship or Poverty Abatement:

Case # 2025-01-discussion during Executive Session

- **Move to approve a poverty abatement for case #2025-01 in the amount of \$ 0 made by Dave Carrier.**
Seconded by: Terry LaPlante. Vote: All in Favor

OTHER:

Item 8. Firefighter Applications:

- **Move to approve Brad Guay’s Firefighter application to join the Jackman-Moose River Fire & Rescue Department made by Dave Carrier.**
Seconded by Terry LaPlante. Vote: All in Favor
- **Move to approve Daigon Guay’s Firefighter application to join the Jackman-Moose River Fire & Rescue Department made by Dave Carrier.**
Seconded by Terry LaPlante. Vote: All in Favor

Item 9. Informational & Extra Items:

- **Information found on Town Website-Select Board Agenda**
 Jackman Planning Board Minutes
 Financials
 Outstanding taxes
 CHAT minutes
- **Jackman Utility District Minutes available: jackmanud.com**
- **Somerset County Commissioners Minutes available: somersetcounty-me.org>County Commissioners**

Item 10. Executive Sessions – Select Board

- **Move that the Select Board go into Executive Session pursuant to 1 M.R.S.A. Subsection 405(6)(E) to discuss Airport Apron/Taxiway Project made by Dave Carrier at 6:02 pm.**
Seconded by C. Charlie Lumbert. Vote: All in Favor
- **Move to exit Executive Session made by Dave Carrier at 6:30 pm.**
Seconded by Carolann Ouellette. Vote: All in Favor
- **Move that the Select Board go into Executive Session pursuant to 1 M.R.S.A. Subsection 405(6)(F) to discuss Poverty Abatement Case # 2025-1 made by Dave Carrier at 6:32 pm.**
Seconded by Terry LaPlante. Vote: All in Favor

- Move to exit Executive Session made by Dave Carrier at 6:49 pm.
Seconded by Terry LaPlante. Vote: All in Favor
- Move that the Select Board go into Executive Session pursuant to 1 M.R.S.A. Subsection 405(6)(A) to discuss Hiring of New Town Manager made by Dave Carrier at 7:52 pm.
Seconded by Terry LaPlante. Vote: All in Favor
- Move to exit Executive Session made by C. Charlie Lumbert at 9:02 pm.
Seconded by Dave Carrier. Vote: All in Favor
- Move to offer Rick Petrie the position of Jackman Town Manager pending contract approval, background check and bonding made by Dave Carrier.
Seconded by Terry LaPlante Vote: All in Favor

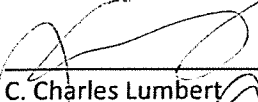
Item 11. Next Regular meeting November 13, 2025 @ 6:00 pm.

Item 12. Adjourn: Move to adjourn the meeting made by Dave Carrier.
Seconded by Terry LaPlante at 9:12 pm.


Approved on: November 13, 2025



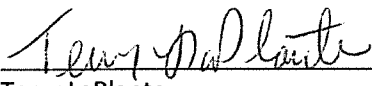
Alan DuPlessis



C. Charles Lumbert



Dave Carrier

Carolann Ouellette


Terry LaPlante