

**TOWN OF JACKMAN
BOARD OF ASSESSORS & SELECTMEN
PUBLIC HEARING & REGULAR MEETING
MINUTES
Beginning @ 4:15 p.m.
September 13, 2018**

Item 1. Open Public Hearing: *Jayme French* opens hearing at 4:26 pm (Pledge of Allegiance)

- a. Selectmen Present: *Jayme French, Scott Smith, Aland Duplessis, Charles Lumbert, Benedict Cozzi*
- b. Employees Present: Mitchell Berkowitz, Heidi Dionne, Douglas Worster, Diane St. Hilaire
- c. Others Present: Victoria Forkus, David Barrett

General Assistance Ordinance:

Motion to approve the 2018-2019 General Assistance Ordinance made by *Charlie Lumbert*

Seconded by *Alan Duplessis* Vote *All in Favor*

Motion to close Public Hearing made by *Charlie Lumbert*

Seconded by *Alan Duplessis* Vote *All in Favor*

Item 2. Open Board of Selectmen Meeting: *Jayme French* opens meeting at 4:28 pm

Executive Session:

Move that the Board of Selectmen go into executive session pursuant to Title 1 M.R.S.A. Chapter 13 §405 (6) (A) by request of the Select Board Chair regarding Personnel & Town Manager hiring, made by *Ben Cozzi* at 4:29 pm

Seconded by *Scott Smith* Vote *All in Favor*

Recess Executive session at 5:55 pm moved by Charlie Lumbert

Seconded by Scott Smith Vote All in Favor

Return to Executive Session at 8:42 pm moved by Charlie Lumbert

Seconded by Scott Smith Vote All in Favor

Exit Executive session at 9:05 pm moved by *Alan Duplessis*

Seconded by *Scott Smith* Vote *All in Favor*

Motion: *To allow Select Board Chair to sign Town Manager contract with Victoria Forkus*

Seconded by Ben Cozzi Vote All in Favor

Item 3. Open Session: Limited to 2 minutes – Extension per Chairman

Item 4. Approval of Minutes: Signatures Needed

Motion to approve minutes from June 14, 2018 meeting made by *Alan Duplessis*

Seconded by **Scott Smith**

Vote **3 Yes 2 Abstain** (*Jayme French, Charlie Lumbert*)

Motion to approve minutes from June 26, 2018 meeting made by **Alan Duplessis**

Seconded by **Scott Smith**

Vote **All in Favor**

BOARD OF ASSESSORS:

Item 5. Personal Property Abatement:

Account #459
Farm Credit Leasing Services Corp.
Should have been under BETE
\$1,782.30

Motion to approve abatement to Farm Credit Leasing Services Corp. in the amount of \$1,782.30 made by **Scott Smith**

Seconded by **Ben Cozzi**

Vote **All in Favor**

Item 6. Unfinished Business:

- a. Patrick Hannon Foreclosure Property - **Tabled**
- b. Allen's Four Season Accommodations and Mobile Home Park – **Contact Attorney Bill Lee**

Motion that Alan & Charlie to go to Mobile Home Park with Bill Lee to view additions to park made by Scott Smith

Seconded by Ben Cozzi

Vote All in Favor

- c. 2019 Preliminary State Valuation - Review
- d. Outstanding Tax Listing - Review

Item 7. New Business - NONE

SELECT BOARD:

Item 8. MMA Convention:

October 3rd & 4th, 2018: Will Interim Town Manager or Town Manager be attending? Request Board's approval to allow Heidi to attend on 10/3 as office is closed on this date. Diane is on vacation.

Motion to have Town Manager & Heidi attend the Convention made by Alan Duplessis

Seconded by Ben Cozzi

Vote All in Favor

Item 9. Unfinished Business:

- a. Park and Ride – Scott Update - Jackman Utility District will be here **JUD Trustee's good with plan. Mitch sent proposal last year.**
- b. Health Care Updates – Alan Update
Governor says check is in the mail.
- c. Sidewalks – Utility District repaired their areas. CMP – Doug Update
- d. Mass Gathering Ordinance – Placed on hold
- e. Airport Easement & Layout Plan – Heidi sent Easement payment checks to 4 of the 6 property owners. Waiting for return of signed Easement paperwork from Devoe & Dubois.
- f. Great Pond Grant – Ben update

On 8/24/18 Ben spoke with John Nolls. Asked about beach retention and we can work with Plymouth Engineering. This is a \$15,000 grant with \$5,000 match from town. Scott from Plymouth will be meeting Ben on 9/14 to work on Feasibility Plan.

- g. Town Electronic Sign - Tabled**
- h. Town Park – Bathroom Slab & Walls – Tree Removal - Tabled**
- i. Moose Tracks – Need smaller size tracks**
- j. Review of Safety Policy Draft**

Motion to accept Safety Policy as written made by Ben Cozzi

Seconded by Alan Duplessis

Vote All in Favor

- k. Cannabis Statutes**
- l. Mail Delivery – Hole dug, Box ordered**
- m. CMP Transmission Line – Letter from Sheryl Harth & Noah Hale**
Letters from Sheryl Harth and Noah Hale were read. Board said they are not going to take stance at this time. Need to research.
- n. Maine Electric Vehicle Grant Funding**
Scott explained ChargePoint & Tesla Charging Stations. They want to have them available by spring of 2019. Paid by funds from VW emissions lawsuit.
Scott recused himself from voting and promoting thru the town as they may be located at his business.

Motion to send requested letter of endorsement made by Alan Duplessis

Seconded by Scott Smith

Vote 4 Yes 1 Abstain (Scott Smith)

- o. Street Paving – Time Line requested by Plymouth Engineering**
Scott Braley said that Bid advertising will go out on 9/28.
Will hold Prebid meeting during the 3rd week of October.
Bids due the last week of October.
8/1/2019 roads are to be completed
9/5/2018 all ditching and seeding will be completed
1 year warranty of work (upon acceptance of completed project)
Bid packet will have a “Do not start date” of June 1st unless otherwise approved by Board of Selectmen

Board is good with this schedule

Item 10. New Business:

- a. Airport Consultant Selection Process**

Motion to authorize moving forward with the Airport Consultant Selection Process thru Stacie Haskell at MDOT made by Scott Smith

Seconded by Ben Cozzi

Vote All in Favor

- b. Spirit of America Awards – 10/17/18 @ 6:00 pm in the Superior Court Room of the Somerset County Bldg. (Mike St. Peter)**
- c. Public Works vehicle accident**
Heidi reviewed accident report. Public Works employee Bill Cuddy backed into the Bureau of Motor Vehicle vehicle while at the Town Office. No damage to the town Ram 3500. Damage to hood and side panel of BMV vehicle. Accident was reported to all insurance companies involved.

Item 11. Other:

- a. Financials**
- b. Central Public Health District**
- c. Request from Lindsay Begin - Color Dash – Use of entryway bathroom and town grounds.**

Motion to allow the use of the entryway bathroom and town grounds made by Scott Smith

Seconded by Charlie Lumbert

Vote All in Favor

d. Northland Living Center on 9/18 @ 10:00 am invited Board to a Tabletop Meeting with emergency personnel regarding Active Shooter situation/response.

e. 2019 Snowmobile Grant Application

Motion to allow Town Manager to sign and submit Municipal Snowmobile Grant made by Charlie Lumbert

Seconded by Alan Duplessis

Vote All in Favor

f. Heidi updated Board on Airport vandalism. Jason Bell broke two lights and tore up lawn while try to elude police. Sent District Attorney list of cost to clean up and replace lights.

g. Doug Worster updated board on the following:

John Deere progress. New controls will be on left as there is not enough room to place on right. Doug felt this would not cause a problem. Everything on schedule

Maine Commercial Tire will notify clients of the availability of the used JD tires. Doug will let Butch Haggan and Moose River Lumber know that we will be selling them.

Attean Road – Culverts will be replaced September 26th. Scott mentioned that Fine Line Paving will be doing a project for him and the Living Center. We should contact them to fill culvert pavement.

New mower is working great. Gets the job done in almost half the time as the old mower. The X-Mark needed a hydraulic pump replaced.

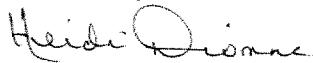
Doug said there are 41 double poles left on town side streets. He did not check Route 15.

Will be needing 500 yards of winter sand. Looking into purchasing from Solon.

Item 12. Next Regular Meeting: October 11, 2018 @ 6:00 pm

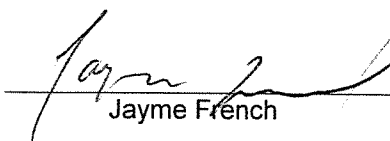
Item 13. Adjourn: Motion to adjourn made by **Scott Smith** at 9:06 pm.

Respectfully Submitted,



Heidi Dionne
Secretary

APPROVED: _____
DATE



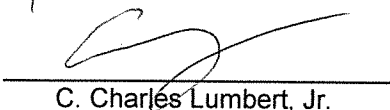
Jayme French



Alan Duplessis



Scott Smith



C. Charles Lumbert, Jr.



Benedict Cozzi