

**TOWN OF JACKMAN  
BOARD OF ASSESSORS & SELECTMEN  
SPECIAL MEETING  
MINUTES  
Beginning @ 4:00 p.m.  
August 2, 2018**

**Item 1. Open Board of Selectmen Meeting:** *Jayme French* opens meeting 4:02 pm (Pledge of Allegiance)

- a. Selectmen Present: *Jayme French, Alan Duplessis, Charles Lumbert, Benedict Cozzi, Scott Smith*
- b. Employees Present: *Heidi Dionne, Douglas Worster*
- c. Others Present: *Boyd Fortier, David Barrett-MMA*

**Item 2. Open Session:** Limited to 2 Minutes – Extension per Chairman

*Boyd Fortier presented the park restroom sign that he and Joanne made, and the Board thanked him.*

**Item 3. Executive Session:**

- Move that the Board of Selectmen go into executive session pursuant to Title 1 M.R.S.A. Chapter 13 §405 (6) (A) by request of the Select Board Chair regarding Personnel & Town Manager hiring with Maine Municipal Representative David Barrett, made by *Alan Duplessis* at 4:05 pm

Seconded by *Scott Smith*

Vote All in Favor

Exit Executive session at 5:12 pm moved by *Alan Duplessis*

Approximately at 6:00: Recess – NO RECESS

*Returned to Regular Board meeting at 5:12 pm*

**Item 4. Assessing:**

- a. Review BETE Applications (See Attached Listing)

*Motion to approve attached list of BETE Applications made by Scott Smith*

Seconded by *Benedict Cozzi*

Vote All in Favor

- b. Review 2018 Tax Commitment:

- *Motion to commit taxes based on tax rate calculation information, with a mil rate of \$19.415, made by Charles Lumbert*

Seconded by *Benedict Cozzi*

Vote 4 Yes – 1 No (*Jayme French*)

- Move that the Board of Selectmen go into executive session pursuant to Title 1 M.R.S.A. Chapter 13 §405 (6) (E) by request of the Select Board Chair regarding Assessment issues and Legal Counsel of O'Donnell Lee, P.A. made by *Alan Duplessis* at 5:44 pm

Seconded by *Scott Smith*

Vote All in Favor

Exit Executive session at 5:53 pm moved by *Alan Duplessis*

- Move to hire O'Donnell Lee, P.A. as Legal Counsel regarding Real Estate Assessment issues effective 07/26/2018 made by *Scott Smith*

Seconded by *Alan Duplessis*

Vote *All in Favor*

Adjourn Assessment Meeting at 5:55 pm and reconvene as Select Board made by *Scott Smith*

Seconded by *Benedict Cozzi*

Vote *All in Favor*

**Item 5. Old Business:**

- a. Lawn Mower Purchase – *Jayme questioned whether the town should get another lawn mower or look at something that does multiple jobs. Doug felt that the mower we purchased 2 years ago is not going to last. Doug doesn't think the town needs to invest in anything bigger.*

*Motion to increase out of pocket expense from \$4,000 to \$4,700, after trade-in of current mower, to purchase new Ferris IS3200 mower made by Charles Lumbert*

Seconded by *Scott Smith*

Vote *All in Favor*

- b. Tires for John Deere

*Motion to go out to bid on old tires & to purchase new Maxam tires at the lowest bid from Maine Commercial Tire. FOB on machine. Bid date on old tires due 8/13/18 @12:00 pm by Benedict Cozzi*

Seconded by *Scott Smith*

Vote *All in Favor*

- c. 391 Main Street Property – Hannon – *Building demolished and hauled away*
- d. Website – [www.jackmanme.net](http://www.jackmanme.net) Up and running. Heidi continues to fine tune. Great feedback.
- e. Parking on town property – *Truck owner is responsible for fixing the broken pavement on sidewalk. At this time Selectmen have decided to not make owners park elsewhere.*
- f. Delivery of Mail to office – *Heidi ordered new box*

**Item 6. New Business:**

- Move that the Board of Selectmen go into executive session pursuant to Title 1 M.R.S.A. Chapter 13 §405 (6) (A) by request of the Select Board Chair regarding Personnel matters, made by \_\_\_\_\_ at \_\_\_\_\_ pm

Seconded by \_\_\_\_\_

Vote \_\_\_\_\_

Exit Executive session at \_\_\_\_\_ pm moved by \_\_\_\_\_

- a. Scheduled meeting with Dr. Khoury (Unity College President) and Board Chair, Interim Town Manager, 1<sup>st</sup> Selectman of Moose River and Administrative Secretary on August 3, 2018 – *Meeting was cancelled. Jayme spoke to Dr. Khoury regarding cancelling another meeting. Will meet next week as whole executive staff will be here.*

- b. Advertising with Paper Talks

*Motion to place ad in Paper Talks made by Scott Smith*

Seconded by *Benedict Cozzi*

Vote *All in Favor*

- c. Bear Bait – Annual request from Emanuel Moore

*Motion to approve Bear Bait/Stand request on Ministerial Lot approved by Scott Smith*

Seconded by *Benedict Cozzi*

Vote *All in Favor*

**Item 7. Other Agenda Items:**

- a. *Board read retirement letter from Eve Morin. Town will have a gathering for her on September 1<sup>st</sup> at 6:00 pm. Board will cook hotdogs and burgers. Open to public.*
- b. *Heidi received FAA contracts for Airport Easement and Layout Plan.*  
*Motion to have Mitchell Berkowitz sign FAA contracts made by Alan Duplessis*  
*Seconded by Scott Smith* *Vote All in Favor*
- c. *Board asked Mitch to pull Mass Gathering and they are tabling it for now.*
- d. *Jayme asked Mitch to make sure Heidi ordered the monitor and laptop/tablet.*

**Item 8. Next Regular Meeting: August 16, 2018 @ 6:00 pm**



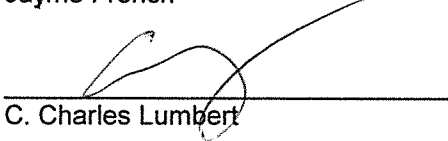
**Item 9. Adjourn:** Motion to adjourn made by *Scott Smith* at 7:39 pm.

Respectfully Submitted,



Heidi Dionne  
Secretary

APPROVED ON: 10/11/2018  
DATE

  
\_\_\_\_\_  
Jayme French  
\_\_\_\_\_  
Scott Smith  
\_\_\_\_\_  
Alan Duplessis  
\_\_\_\_\_  
C. Charles Lambert

\_\_\_\_\_  
Benedict Cozzi