

**TOWN OF JACKMAN  
PUBLIC HEARING & REGULAR  
BOARD OF SELECTMEN/ASSESSORS  
MINUTES  
Beginning @ 6:00 p.m.  
July 12, 2018**

Public Hearing: Northland Hotel Inc. – Special Amusement Permit & Special Permit for Catering Off Premises

**Open Public Hearing at 6:04 pm.**

Discussion: *None*

**Motion to close public hearing at 6:05, made by Alan Duplessis**

**Seconded by Charlie Lumbert**

**Vote: 3 Yes – Jayme French, Alan Duplessis & Charlie Lumbert**

**Item 1.** Open Board of Selectmen Meeting: *Jayme French* opens meeting at 6:05 pm (Pledge of Allegiance)

a. Selectmen Present: *Jayme French, Alan Duplessis, Charlie Lumbert, Scott Smith (6:10)*

b. Employees Present: *Mitchell Berkowitz, Heidi Dionne, Douglas Worster*

c. Others Present: *Brian April, Karen April, Denise Plante*

**Item 2.** Open Session: Limited to 2 minutes – Extension per Chairman

*Karen April requested allowing dogs on the newly posted “No Animals Inside of Fencing” at the Town Softball Field. Mitch read State Ordinance that no dogs are to be at large when off owners property. Board discussed different options from town building a dog park to the April’s using the field down the Attean Road.*

*Property will remain posted.*

**Item 3.** Northland Hotel Inc. – Special Amusement Permit Renewal – **NEEDS SIGNATURES**

**Motion to approve the Special Amusement Permit for the Northland Hotel Inc., made by Alan Duplessis**

**Seconded by Charlie Lumbert**

**Vote All in Favor**

**Item 4.** Northland Hotel Inc. – Liquor License Renewal – **NEEDS SIGNATURES**

**Motion to approve the renewal of the Northland Hotel Inc. Liquor License, made by Alan Duplessis**

**Seconded by Charlie Lumbert**

**Vote All in Favor**

**Item 5.** Northland Hotel, Inc. – Special Permit for Catering Off Premises – **NEEDS SIGNATURES**

**Motion to approve the Special Permit for Catering Off Premises made by Alan Duplessis**

**Seconded by Charlie Lumbert**

**Vote All in Favor**

**Item 6.** Board of Assessors:

a. Patrick Hannon Property – 391 Main Street – Demolished on 07/05/2018 and hauled off on 07/06/2018  
*Scott inspected oil tank prior to demo. While there he removed 2 Toyo Monitors to see if there was any value in them.*

**Motion that Scott Smith, in good faith, make repairs & sell. Profit to go back into the cost of demo made by Alan Duplessis**

**Seconded by Charlie Lumbert**

**Vote Yes – 3 Abstain – 1 (Scott Smith)**

- b. Property Development Incentive  
**Reviewed Property Development Incentives. Use RLF funds. Have Skowhegan Savings come to meeting. Alan will talk to Betsy at Skowhegan Savings.**
- c. Development Ad
- d. Allen's Mobile Home Park  
**Jack Allen is responsible for providing mapping. Need owner names and addresses of campers/camps. Is there a Planning Board/Subdivision violation?  
Assessing Agent said that the town can assess each new lot @\$1,000 per lot plus value of building on lot.**

**Motion to have the Town Manager find legal representation that is not in conflict with Jack Allen by Alan Duplessis**

**Seconded by Charlie Lumbert**

**Vote All in Favor**

- e. Outstanding Tax Listing for Review
- f. 2019 Preliminary State Valuation

**Item 7. Unfinished Business:**

- a. Health Care Updates – Any updates?  
**Veto overridden 144-1  
Bruce Poliquin – USDA has all kinds of money. They will be here 9/12/18 for a tour of the mill.**
- b. There are 10 CMP Poles – CMP employee Kade Paradise filled with dirt, was notified they need to be paved also. 4 Water District repair spots (Doug notified Sara of these locations 5/3/18)
- c. Website – Heidi is putting site together. Hope it will be up and running by meeting date. Looks great!
- d. Mass Gatherings – Review revised Ordinance proposal
- e. Airport Easement & Layout Plan – Waiting to hear back.  
**1 Billion in additional Capital Improvement FAA Funds for 3 years.  
Jackman needs to update Airport Master Plan to qualify for additional funding.**

**Motion to authorize Town Manager to hire Hoyle/Tanner to update Airport Master Plan at a cost of \$10,000 and to take any action needed to finish airport runway extension made by Scott Smith**

**Seconded by Alan Duplessis**

**Vote All in Favor**

- f. Great Pond Grant – Awarded Grant – Waiting to receive contract
- g. Town Electronic Sign
- h. Town Park - Bathroom Slab & Walls – Tree Removal
- i. RFP - Engineering of Paving/Utility project for Spruce/Forest/Elm and Mill Streets – Review Proposals/Costs.

**Motion to accept Plymouth Engineering for the Spruce/Forest/Elm and Mill streets paving project in the amount of \$15,000 plus the additional \$5,000 for the optional Construction Services made by Alan Duplessis**

**Seconded by Scott Smith**

**Vote All in Favor**

- j. RFP - Surveying of Henderson Street and Town Park -Review Proposals/Costs

**Motion to accept Sackett & Brake for Town Park & Henderson Street surveying in the amount of \$3,600 made by Alan Duplessis**

**Seconded by Scott Smith**

**Vote All in Favor**

- k. RFP Packet for replacement of the 2008 GMC 5500 – Review RFP's – None Received – Doug getting cost to add wing and plow to JD. Also getting quotes to recap or replace tires on JD for winter use.

**Doug presented quotes on angle plow & wing for John Deere from HP Fairfield, Viking & Beauregard.**

**Motion to accept bid from HP Fairfield for \$26,395.00 made by Charles Lumbert**

**Seconded by Alan Duplessis**

**Vote All in Favor**

**(Even though bid was higher the cost of transporting equipment would absorb the difference and the town has a working relationship with HP Fairfield)**

**Doug not happy with new lawn mower. Present board with cost for a new Ferris IS3200 from Whittemore's. Can trade in current mower or try to sell outright.**

**Motion to purchase Ferris IS3200 from Whittemore's. Cost not to exceed \$4,000 made by Scott Smith**

**Seconded by Charles Lumbert**

**Vote All in Favor**

- l. Paper Streets
- m. Moose Tracks – Need smaller size
- n. Parking on Town Property
- o. Landfill Gasses – DEP putting out Bids – Have not heard anything since initial notice
- p. Review Safety Policy Draft
- q. Bird House Book Exchange Agreement – Sent to school for approval of Agreement – **Project Complete**
- r. Dubois fire damaged property – Removed – Letter that was to be sent to property owner - **Complete**
- s. Cannabis Statutes

**Item 8. New Business:**

- a. Town Manager Ad – **David Barrett will be here for the 8/2/2018 Board Meeting**
- b. Review Tax Deeded Properties Policy

**Motion to send to legal for review made by Scott Smith**

**Seconded by Alan Duplessis**

**Vote All in Favor**

**(Board needs to start reviewing Ordinances & Policies)**

- c. Review Upper Kennebec Valley Region Representative Letters to Mr. Holden & Mr. Coleman

**Motion to appoint, as town representatives, Brad Holden & Thomas Coleman, to UKVR & LUPC respectfully made by Alan Duplessis**

**Seconded by Scott Smith**

**Vote All in Favor**

- d. Financial Reports
- e. Ambulance Billing May Report
- f. Town Park – Dedicating of the Kiosk to Kathleen MacKenzie

**Item 9. Review of the Treasurer's Warrants: If necessary**

- a. Payroll Warrants to be signed:
- b. Accounts Payable Warrants to be signed:

**Item 10. Other:**

- a. Jackman Utility District May 9, 2018 Minutes – FYI

b. *Jayme asked if it would be a problem having the mail delivered to the town office. Heidi didn't see a problem with it.*

*Motion to have the mail delivered to the town office made by Alan Duplessis*

*Seconded by Charlie Lumbert                      Vote All in Favor*

c. *Motion to close town office on Wednesday's until further notice made by Scott Smith*

*Seconded by Alan Duplessis                      Vote All in Favor*

d. *Motion to accept Sappi Bid Package for Public Lot Harvest made by Alan Duplessis*

*Seconded by Charlie Lumbert                      Vote All in Favor*

**Item 11. Executive Session:**

Move that the Board of Selectmen go into executive session pursuant to Title 1 M.R.S.A. Chapter 13 §405 (6) (A) by request of the Select Board Chair regarding Personnel & Town Manager hiring, made by **Alan Duplessis** at 9:22 pm

Seconded by *Scott Smith*                      Vote *All in Favor*

Exit Executive session at 10:35 pm moved by **Alan Duplessis**

*Motion to give Heidi a stipend of \$125 per week made by Scott Smith*

*Seconded by Alan Duplessis                      Vote All in Favor*

**Item 12. Next Meeting: August 16, 2018 @ 5:00 pm**

**Item 13. Adjourn:** Motion to adjourn made by *Jayme French* at *11:00* pm.

Respectfully Submitted,

*Heidi Dionne*

Heidi Dionne, Secretary

APPROVED: 10/11/2018  
DATE

*Jayme French*  
Jayme French

*Alan Duplessis*  
Alan Duplessis

*Scott Smith*  
Scott Smith

*C. Charles Lumbert, Jr.*  
C. Charles Lumbert, Jr.