

**TOWN OF JACKMAN
BOARD OF SELECTMEN
SPECIAL BOARD OF SELECTMEN
MINUTES
Beginning @ 6:00 p.m.
FEBRUARY 20, 2018**

Item 1. Open Board of Selectmen Meeting: *Jayme French* opens meeting at **6:10** pm (Pledge of Allegiance)

- a. Selectmen Present: *Alan Duplessis, Charlie Lumbert, Jayme French, Scott Smith*
- b. Employees Present: *Mitchell Berkowitz-Interim Town Manager, Heidi Dionne*
- c. Others Present: *None*

Item 2. Open Session: Limited to 2 Minutes – Extension per Chairman

Jayme French welcomed back Mitchell Berkowitz

Alan read letter from Senator Susan Collins

Item 3. Appointments:

- **Interim Town Manager:**

Motion to hire Mitchell Berkowitz as Interim Town Manager effective January 24, 2018 for a period to be determined by the Board of Selectmen or the Interim Town Manager made by *Alan Duplessis*

Seconded by *Charlie Lumbert*

Vote *All in Favor*

- **Treasurer:**

Motion to hire Mitchell Berkowitz as Treasurer and signer on all accounts effective January 24, 2018 for a period to be determined by the Board of Selectmen or the Interim Town Manager made by *Alan Duplessis*

Seconded by *Charlie Lumbert*

Vote *All in Favor*

- **Clerk of the Overseers of the Poor:**

Motion to hire Mitchell Berkowitz as Clerk of the Overseers of the Poor effective January 24, 2018 for a period to be determined by the Board of Selectmen or the Interim Town Manager made by *Scott Smith*

Seconded by *Charlie Lumbert*

Vote *All in Favor*

- **Road Commissioner:**

Motion to hire Mitchell Berkowitz as Road Commissioner effective January 24, 2018 for a period to be determined by the Board of Selectmen or the Interim Town Manager made by *Scott Smith*

Seconded by *Charlie Lumbert*

Vote *All in Favor*

Item 4. Unfinished Business:

- a. Health Care Updates – Update on LD1762
Alan updated Mitch of where we are with LD1762. Waiting for date for additional workshop. Sara Dubai is PCHC's contact person (992-9200). 7/10/18 PCHC will be having their Board of Directors meeting in Jackman.
- b. Mailbox – Review Letters to box owners
Public Works will report to office who has boxes on sidewalk. Heidi will mail out letter to property owners requesting removal of boxes by June 1, 2018.
- c. Transfer Station Plan for 2018
- d. Airport Plan 2018 – Extension of the Ordering Period

Motion to have Interim Town Manager sign the extension of the Ordering Period made by **Scott Smith**

Seconded by **Alan Duplessis**

Vote **All in Favor**

- e. Website
Town will not connect to social media thru their website at this time.
- f. Road Postings
Postings will go up tomorrow, 2/21/2018

Item 5. New Business:

- a. Warrant for Annual Town Meeting – Signatures Needed
- b. *Events – Does Town have policy on holding events on town property? Mitch will look into what other towns do. What is the State ordinance for Events?*

Item 6. Review of the Treasurer's Warrants:

- a. Accounts Payable Warrants to be signed:
- b. Payroll Warrant to be signed:

Item 7. Other:

Jayme French questioned if the town should plow sidewalks in high traffic areas? Scott felt walking in breakdown is not a problem is state pushes banks back. Jayme also wondered if the State DOT hauled off snow.

Reviewed the 3 Recruitment Company proposals:

*Eaton-Peabody - \$6,500 plus \$2,000 in advertising
Municipal Resource Management - \$5,500 to \$6,000 plus advertising
Maine Municipal Association - \$3,500 plus advertising*

Mitch recommended MMA as recruitment company. Board questioned what they can do that the Board hasn't done already? What does the town want to hire? Can MMA assess whether or not the town needs a town manager? Mitch will contact MMA about assessing the town.

Item 8. Executive Session: If Necessary

Item 9. Next Regular Meeting: March 8, 2018 @ 6:00 pm – Public Hearing – Moosehead Cable

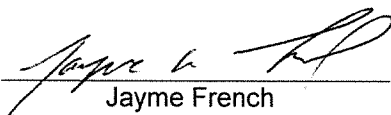
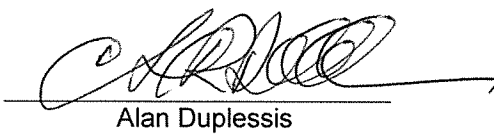
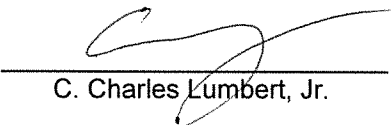
Item 10. Adjourn: Motion to adjourn made by **Scott Smith** at 8:35 pm.

Respectfully Submitted,



Heidi Dionne
Secretary

APPROVED: 4/12/18
DATE


Jayme French
Alan Duplessis
Scott Smith
C. Charles Lumbert, Jr.