

**TOWN OF JACKMAN
BOARD OF ASSESSORS & SELECTMEN
REGULAR MEETING
MINUTES
Beginning @ 6:30 PM
FEBRUARY 14, 2019**

Open Meeting: *Jayme French* opens meeting at 6:05 pm (Pledge of Allegiance)

- a. Selectmen Present: *Jayme French, Alan Duplessis, Benedict Cozzi, C. Charles Lumbert, Scott Smith*
- b. Employees Present: *Victoria Forkus, Heidi Dionne*
- c. Others Present: *Wayne Smith, Karen Finnegan*

➤ **Item 1. Open Session:** Limited to 2 minutes – Extension per Chairman

SELECT BOARD:

➤ **Item 2. Approval of Minutes:** Signatures Needed

Motion to approve minutes from January 10, 2019 meeting made by *Alan Duplessis*

Seconded by *Scott Smith*

Vote *All in Favor*

Motion to amend 12/13/2018 minutes to include Board approval of the Personal Property Abatements made by *Alan Duplessis*

Seconded by *Ben Cozzi*

Vote *All in Favor*

➤ **Item 3. New Business:**

- a. Plymouth Engineering presenting Master Plan update for Town Park
Scott Braley reviewed the project cost of the park projects via conference call. DEP said no to a breakwater. During low water can use equipment (as long as not in water) to bring sand back to the beach area and remove rocks. DEP mentioned that we can build wall above high-water level and build a beach there...not feasible. Scott will send a colored PDF of the map.
- b. Plymouth Engineering presenting Mill Street Road reconstruction
Scott Braley pulled Mill Road out from original plans. Can take actual cross section of road & use reclaim with a mix & pave over or ask for rolled reclaim & pave separate later. Scott gave an estimate of \$144,000 as designed. Local contractor may cost less but paving could be more. If the base work holds up well shim and pave down the line. If it doesn't hold up then we need to reclaim and pave. Scott will send us 5 copies of the project plans.
- c. JMR Chamber of Commerce – Karen Finnegan
Karen should board members a model of a sign that the Chamber was considering which has a placard for each Chamber business. She asked if there might be a possibility of placing the sign on the town property just south of the Town Office. Board members liked the look of the sign. Some concern was expressed that if the community center was to be built on that property then it would not be the best place to erect the Chamber Sign. Some mentioned up by the Jackman sign coming down the hill on Route 201. Karen felt there is

no room for people to pull over to read sign. Another suggestion was at the Chamber building. Karen wanted the sign someplace at the beginning of town, not half way through town.

- d. Office closure, May 22nd – Required Election training for staff
Board wants to keep the office open. Victoria will be here to answer phone, we will put notice out that any counter work i.e.; vehicle registrations, fishing licenses etc. will not be available on that day.
- e. Wayne Smith – Plowing
Mr. Smith feels that the plows are leaving too much snow in his driveway. Town should remove snow from center “island” between Forest & Spruce and place on Danny Nadeau’s property. Ben Cozzi stated that if we are putting more in Mr. Smith’s driveway then the other driveways then we should be picking it up. Victoria has checked twice after plowing and feels there is no more in his driveway than any of the other driveways on those streets. Alan Duplessis questioned why the new wing on the John Deere is not being used. Alan said John Deere should go down after every storm. Scott Smith felt Public Works is not doing their job. There was no one from Public Works at meeting to answer these questions.

- f. David Jones request the use of the wood landing that abuts his property to land his harvested wood on

Motion to approve the use of the town wood landing on the North side of Hastings Road by David Jones made by Charlie Lumbert

Seconded by Ben Cozzi

Vote All in Favor

- g. Advertising on local cable channel
Heid will check to make sure that it is still free to the town now that it is owned by Premium Choice.
- h. Abandoned Sewer account discussion
Charlie Lumbert feels this account should only have approximately \$8,500 in it. It currently has a balance of \$44,467.05. Victoria said that RHR Smith Auditors will be reviewing the account. Heidi also presented paperwork (budget figures from past Town Reports) showing that the amount was increased. In 2015, in order to reduce the extensive number of bank accounts/CD’s the town was running, Town Manager Matthew Pineo took the Abandoned Sewer balance of \$34,606.09 and combined it with the Town Drain account which had a balance of \$9,759.08.
- i. Liquor License uniform policy
Board reviewed the State’s Liquor License Policy that was revised in 2003. The Town will not require a Public Hearing or advertising per the State Policy.

Motion to approve using the State’s Liquor License Policy made by Scott Smith

Seconded by Alan Duplessis

Vote All in Favor

- j. Road Postings
Reviewed LD261 – Restricting length of Road Postings. Still in the works.

➤ **Item 4. Unfinished Business:**

- a. Josh Chandler – Roadside trash pickup – *Did not attend the meeting*

- b. Spirit of America

Motion made by Scott Smith to award Charles & Rebecca O'Brien with this years Spirit of America Award.

Seconded by Charlie Lumbert Vote All in Favor

- c. 2019 Street Paving – Next option – ***See Item 3 (b)***
- d. Smart TV vs. Projector – Applied for MMA Safety Enhancement Grant
Waiting to hear if we were award the grant. Should hear by April/May
- e. ATV Access Route – Process for changing
Reviewed requirements to change ATV Access Routes.

Motion to hold Public Hearing at next Board of Selectmen's meeting made by Scott Smith

Seconded by Ben Cozzi Vote All in Favor

- f. Letter regarding plowing into public roadways
Review letter that Victoria drafted and approved by MDOT regarding plowing snow into public road ways.

Motion to approve the letter and mail out made by Scott Smith

Seconded by Ben Cozzi Vote All in Favor

- g. Airport T-Hangar Door Damage repair estimate and Insurance Claim
Cost of repair \$666 is under insurance deductible of \$1,000

BOARD OF ASSESSORS:

➤ Item 5. New Business:

- a. Update on Board of Assessor's finishing up town review before April 1st
Alan felt that it would not be necessary to continue to do intown streets. They will work on Hasting Road and beyond as soon as the snow drops.
- b. ***State Revenue Service increased interest rate allowed to be charged for late taxes to 9%***

➤ Item 6. Unfinished Business:

- a. Patrick Hannon Foreclosure Property – Updated RFP
Victoria contacted the Skowhegan Savings Bank local branch manager Betsy Begin and asked her if there was any interest from people to start up a new business in town. Betsy said that no one had come to the bank to discuss starting up a business. Victoria will contact Jack Ducharme who is the Branch Manager of Skowhegan Savings in Madison as well as their Business VP of Regional Community Banking and is involved in economic development.

***Hannon Property - Reviewed RFP. Board made a few recommendations.
Chaisson Property – Victoria will do an RFP.***

- b. Foreclosures – Deeds with covenants – MMA Legal response
Deeds can have covenants stating what can or can not be built on the property.

- c. Building Permit – Updated Draft
Board reviewed

Motion to present Building Permit Ordinance to the public at the March 21st Town Meeting made by Scott Smith

Seconded by Ben Cozzi

Vote All in Favor

- d. Allen's Four Season Accommodations and Mobile Home Park – Title 36-706 Notice
- e. Outstanding Tax Listing

OTHER:

- a. Jackman Utility District Trustee 12/12/2018 Minutes
Board questioned the agreement between JUD concerning fire hydrants. Board will attend a JUD meeting.
- b. Jackman Planning Board 11/13/2018 Minutes
- c. PUC – Copy of Findings on 2018 Ten-Person Complaint
- d. Financials
Charlie stopped at HP Fairfield and was told how to mount the JD wing. He will show Public Works. Board feels Public Works needs to get organized. They should have the necessary maintenance supplies at the airport for the John Deere, not at the town garage.

➤ **Item 7. Executive Session: If Necessary**

Move that the Board of Selectmen go into executive session pursuant to 1 M.R.S.A. § 405(6) (e) **CMP Confidential Settlement Stipulation** matters made by **Alan Duplessis** at **8:50 pm**

Seconded by **Ben Cozzi**

Vote: **All in Favor**

Exit Executive session at **8:59 p.m.** moved by **Jayme French**

Motion: **Town Manager will give feedback for Settlement discussion made by Charlie Lumbert**

Seconded by Scott Smith

Vote All in Favor

➤ **Item 8. Next Regular Meeting: March 14, 2019 @ 6:00 pm**

➤ **Item 9. Adjourn: Motion to adjourn made by Jayme French at 9:04 pm.**

Respectfully Submitted,

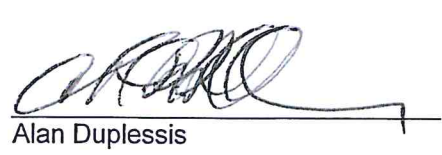


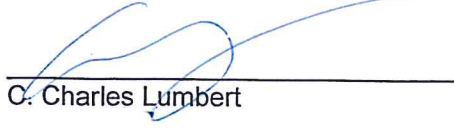
Heidi Dionne
Secretary

APPROVED ON: 3/14/2019
DATE


Jayme French


Scott Smith


Alan Duplessis


C. Charles Lumbert


Benedict Cozzi